Concert & Sightreading Contest
Entry Procedures
for
Band, Choir, & Orchestra

The entry process must be completed no later than 30 days prior to the first day of competition. All online entries must be entered as well as forms and entry fees mailed with postmark no later than the stated deadline. Please refer to the Region 31 Contest Calendar for dates and deadlines. Entries received or completed after the deadline are subject to a late fee.

ENTRY PROCESS

1. Complete online entry

a. Go to www.texasmusicforms.com

b. If you do not have an account, click the **Register** Tab to create an account and enter your school and director information.

c. Once registered, click **Directors** Tab to login.

d. Click the 4 Tab in the left column to complete a Form 4/5 for Concert & Sight-Reading for each performance group. When completed, you will be prompted to print your forms (optional). Region 31 will print Forms 4 & 5 for the contest.

2. Complete, print, and mail the following items:

a. **Contest Entry Summary Form** (located on the Region 31 website)

b. **Entry Fee Check** (Purchase Orders are NOT acceptable)

c. **Form 1** (Eligibility Form located on Region 31 website; may be turned in on day of contest)

Mail forms and fees to:

UIL Music Region 31
Danny Detrick, Executive Secretary
2913 Golden Rod Court
Bedford, Texas 76021

HOW DO I KNOW I'M ENTERED?

- While logged in to www.texasmusicforms.com, click **My Entries** to show completed entries.
- You also receive a Form 4 Confirmation email from www.texasmusicforms.com.

IMPORTANT NOTES

- **All corrections or changes to entries must be made no later than 7 days prior to the first day of the contest in writing to the Executive Secretary.**
- **A group may not withdraw from the contest once entered without prior correspondence to the Executive Secretary from the campus principal with detailed explanation of the requested withdrawal.**